



## Starting Your Trucking Journey Checklist

- Decide on your business structure – Sole Proprietorship or Limited Liability Company
- Choose an address or location. You can set up a virtual address.
- Apply for an EIN number (FREE)
- Open a business bank account (You need business structure docs & EIN)
- Apply for a business license (optional depending on location)
- Apply for a Dun & Bradstreet number (FREE)
- Purchase a vehicle.
  - DOT Inspection
  - Tag & Registration
  - Truck decals
  - IFTA/IRP (if applicable)
  - ELD (Electronic log device)
- Option Google Voice # or additional business phone number
- Website, business email & logo
- Apply for Authority to Operate (\$300.00) DOT # is FREE and assigned same day.
- Apply for DOT # (FREE)
- Obtain commercial insurance (MC will not be active without filing an MCS-90)
- Apply for UCR, BOC-3 & SCAC
- Register for Drug & Alcohol Clearinghouse
- Apply with Factoring Company
- Fuel cards • Hire a driver.
- Truck Binder (important documents)
- Hire a Freight Dispatcher
- Drive safe.